



CITY OF RENSSELAER

RENSSELAER, INDIANA

COMMERICAL APPLICATION

APPLICANT INFORMATION					
Business Name:					
Business Owner Name:					
Building Owner Name:					
Service Address:					
Phone #:			Alternate #:		
Email Address:					
BILLING AND PAYMENT INFORMATION					
Mailing Address:					
Tax ID #:		Tax Exempt: (Please circle) Y / N		ST-109 NP&G or ST-200 required	
Paperless Billing: (Please circle) Yes or No			Automatic Debit: (Please circle) Yes or No		
SERVICES REQUESTED					
Start service date:					
Account Type: (Please circle)					
Commercial		Industrial		Municipal	
Service(s): (Please circle)					
Electric	Security Light	Gas	Water	Sewage	Refuse
Single Phase	Small 04	425,000-630,000	5/8 - 3/4" 1"	5/8 - 3/4" 1"	Trash container
Three Phase	Med 10	630,000-800,000	2" 3"	2" 3"	OR
Demand	Large 20	800,000 and up	4" 5" 6"	4" 5" 6"	Dumpster
Work orders processed from 7:30am - 3pm. Requests after 3pm processed following business day.					
ACCOUNT SECURITY					
Password:			Hint:		
Authorized Users have permission to obtain information pertaining to billing & payment history and work order information. *Only the applicant may make changes to the services or close the account.					
1)			Phone #:		
2)			Phone #:		
3)			Phone #:		
4)			Phone #:		
APPLICANT INFORMATION CONTINUED ON NEXT PAGE					

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PLEASE READ AND INITIAL EACH OF THE FOLLOWING STATEMENTS.

Per City of Rensselaer Ordinance: if applicant is unable to provide a letter of credit from current utility provider indicating 12 months of good payment history with no disconnects to receive a deposit waiver; then applicant consents to have a credit risk assessment report ran through Online Utility Exchange. The information obtained is used to verify identification and determine the required meter deposit(s). This inquiry does not adversely
 _____ affect your credit file.

Meter deposits will be refunded to applicant in the form of a bill credit, after twelve (12) consecutive months of zero (0) late payments, applied to the utility account on the thirteenth (13) month or applied to the final invoice once the services are no longer
 _____ required. Any remaining deposit funds will be refunded in the form of a check.

Delinquent deposit: If no deposit is on file due to previous waiver or refund and account is disconnected twice within six (6) months due to delinquency; then a delinquent deposit per meter, equal to the standard deposit, based upon classification and meter size, will be
 _____ required prior to reconnection of services.

Each utility account is assessed minimum charges and an environmental fee monthly.
 _____ Applicant agrees to pay the fees charged in accordance to the City Ordinances.

Should the account become delinquent and require collection efforts, this information may be reported to Online Utility Exchange. The account may be submitted to the Tax Refund Exchange & Compliance System (TRECS) to withhold personal tax refunds and lottery winnings for payment of outstanding debt. Furthermore, if legal action is necessary to collect amounts due under the account, the undersigned consents to the jurisdiction of the
 _____ Jasper County Indiana courts.

The City of Rensselaer is authorized to communicate important information to applicant and
 _____ listed authorized users, through telephone calls, text message and emails.

I have read the above information and duly attest that the above responses are true. I understand that misrepresentation or omission of any facts or information called for on this application is subject to any and all City of Rensselaer Codes and/or ordinance(s). I understand that if such information is found to be false (fraudulent), the City will be bound to resolve this matter in accordance to its policies, codes, and/or ordinances, which may
 _____ include any necessary fees or fines.

Signature of applicant:

Date

For Office Use Only:

Credit Report #:

Clerk Initials:

Deposits Required: (Circle One)

Waived

Standard

High Risk

Work Order #s

Water:

Gas:

Electric:

Clerk Initials & Date:

Scanned:

CUBIC:

Laserfiche:

GIS:

This institution is an equal opportunity provider and employer.