

**MINUTES OF THE REGULAR MEETING  
BOARD OF PUBLIC WORKS & SAFETY  
January 13, 2025**

The Board of Public Works and Safety of the City of Rensselaer met in regular session in Council Chambers of City Hall on January 13, 2025. Board President Jeffrey S. Phillips called the meeting to order at 5:30 p.m.

Answering roll call were: President Jeff Phillips; Secretary Shelby Keys; Board Members Ernest Watson, Jr; and Jeff Rayburn; Police Chief Matt Anderson; Fire Chief Kenny Haun; Street/Water/Sewer/Sanitation Supt. Bryce Black and Assistant Superintendent Josh Eldridge. City Attorney Todd Sammons was absent.

Also in attendance were Josh Davis, Kevin Arnold and Russ Overton.

The minutes of the December 9, 2024 regular board meeting were presented for approval. There was a motion by Watson, second by Rayburn, to approve the minutes as presented. The motion passed unanimously.

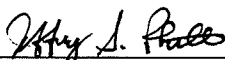
**LTCP Phase IIB and III:**

- A. Commonwealth Invoices:** Black said invoice 61198R and 61577 totaling \$155,940.55 were for preliminary design work. There was a motion by Rayburn, second by Watson, to approve the invoices. The motion passed unanimously.  
Black said invoice 61578 in the amount of \$198.56 is for regulatory assistance. There was a motion by Watson, second by Rayburn, to approve the invoice. The motion passed unanimously.  
Black said invoice 61829 in the amount of \$46,047.10 is for preliminary design work at the wastewater treatment plant. Plans for phase IIB are 30% complete. There was a motion by Rayburn, second by Watson, to approve the invoice. The motion passed unanimously.  
Black said invoice 61830 in the amount of \$43,913.85 is for survey work for Phase IIB and III and sewer cleaning on Melville St. There was a motion by Watson, second by Rayburn, to approve the invoice. The motion passed unanimously.
- B. Bose McKinney & Evans:** Black said this invoice for \$30,000.00 is for serving as bond counsel. There was a motion by Watson, second by Rayburn, to approve the invoice. The motion passed unanimously.
- C. Baker Tilly:** Black said this invoice for \$25,000.00 is for services rendered pertaining to the rate ordinance. There was a motion by Rayburn, second by Watson, to approve the invoice. The motion passed unanimously.

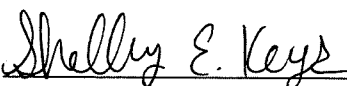
**Waterworks Improvements Project:**

- A. Commonwealth Invoice/SRF Disbursement #53:** Black said disbursement #53 for \$823.00 covers RPR services and post-construction assistance. There was a motion by Rayburn, second by Watson, to approve the disbursement. The motion passed unanimously.
- B. Maguire Iron Invoice/SRF Disbursement #54:** Black said disbursement #54 for \$105,165.00 covers a majority of the punch-list items. There was a motion by Watson, second by Rayburn, to approve the disbursement. The motion passed unanimously.

There being nothing more to come before the board, there was a motion by Watson, second by Rayburn, to adjourn. The motion passed unanimously, and the meeting adjourned at 5:40 p.m.

  
\_\_\_\_\_  
Jeffrey S. Phillips, Mayor

Attest:

  
\_\_\_\_\_  
Shelby E. Keys, Clerk-Treasurer