

**MINUTES OF THE REGULAR MEETING
COMMON COUNCIL & RENSSELAER UTILITY BOARD
July 22, 2024**

The Common Council of the City of Rensselaer and Rensselaer Utility Board met on July 22, 2024 in regular session in Council Chambers of City Hall. Mayor Jeffrey S. Phillips called the meeting to order at 6:00 p.m. followed by an invocation offered by Kenin Smith and the Pledge of Allegiance.

Answering roll call were: Mayor Jeff Phillips; Clerk-Treasurer Shelby Keys; Council Members Russ Overton, Kevin Arnold, Noelle Weishaar, Jeff Rayburn, Ernest Watson, Jr; City Attorney Todd Sammons; Building Commissioner Josh Davis, Park Supt. and Interim Cemetery Caretaker Joe Effinger; Police Chief Matt Anderson, Utility Office Manager Heather Smart, Street/Water/Sewer/Sanitation Supt. Bryce Black, Project Coordinator Jerry Lockridge, and Gas Supt. Carol Lockridge. Fire Chief Kenny Haun and Lead Line Foreman Garrett Welker were absent.

Also in attendance were: Bob Schenk with Rensselaer Adventures, Tony Schotanus, Stace Pickering, and Cody Heldak.

The minutes of the July 8, 2024 regular council meeting were presented There was a motion by Rayburn, second by Weishaar, to approve the minutes as presented. The motion passed unanimously.

Citizen Comments and Petitions: None.

Resolution 18-2024, Transfer of Funds: Keys read a transfer of funds within the General Fund for \$3,500.00 and MVH for \$5,500.00. There was a motion by Weishaar, second by Watson, to approve the resolution. The motion passed unanimously.

Burial Rights Request: Keys read burial rights request for Christian and Trissa Arihood. There was a motion by Overton, second by Watson, to approve the request. The motion passed unanimously.

Consideration of Bids: Black received two quotes for the replacement of a recycling truck. The quote from Jim Dobson Ford for \$68,680.84 and from Gutwein Motors for \$62,649.00. Black said the truck they are replacing will be used by the Street Department and there are funds available for this purchase in the recycling grant fund. Arnold asked if Black will get rid of a truck. Black said it will probably be an interdepartmental transfer. There was a motion by Rayburn, second by Arnold, to accept the bid from Gutwein Motors. The motion passed unanimously.

Credit Card Statement: Phillips asked for council's permission to sign the credit card activity log. There was a motion by Watson, second by Rayburn, to allow Phillips to sign the activity log. The motion passed unanimously.

COMMITTEE REPORTS: None.

Administrative Comments:

Phillips said the city-wide picnic is this Friday from 1:00-4:00 PM.

Keys said the audit is over and the exit conference has taken place.

Watson said the artwork on the water tower is complete and a ribbon cutting will be on Wednesday.

Rayburn had nothing.

Arnold said he was contacted by residents who were dealing with Street Dept. issues, he reached out to Bryce and the issue was resolved quickly. Arnold asked the current status of getting meetings recorded. Davis said he would bring a proposal to the next meeting.

Overton had nothing.

Claims Approval: The claims were presented to council for approval. There was a motion by Overton, second by Watson, to approve the claims. The motion passed unanimously.

Superintendents Reports:

Police Dept: Anderson had nothing.

Law Dept: Sammons said he will have an agreement between the Electric Dept. and Parks Dept. ready for review tomorrow.

Utility Office: Smart had nothing.

Building Dept: Davis said there is a Redevelopment Commission meeting on Monday, August 5th at 5:00 PM.

Fire Dept: Haun was absent.

Electric Dept: Welker was absent.

Street, Sanitation, Water and Sewage: Black said two employees have passed their CDL tests and two more employees will start their training tomorrow. 99 services have been identified as lead out of the 361 that were tested.

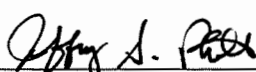
Project Coordinator: J. Lockridge gave an update on the brick streets project.

Gas Dept: C. Lockridge said they are working on moving the gas meter to the outside of the high school.

Cemetery Dept: Effinger had nothing.

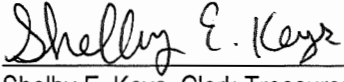
Park Dept: Effinger said there is a Parks Inc. meeting on Monday, August 5th at 6:00 PM.

There being nothing more to come before council, there was a motion by Watson, second by Rayburn, to adjourn. The motion passed unanimously, and the meeting adjourned at 6:17 p.m.



Jeffrey S. Phillips, Mayor

Attest:



Shelby E. Keys, Clerk-Treasurer